

Minutes for the Hulbert Library of the Town of Concord

April 5, 2018

Present: President Susan Fischbeck, Vice-President Kara Kane, Secretary Pam Bartkowski, Treasurer Susan Putney, Trustee Carl Eisenhard, Director Jennifer Morris and Town Representative Phil Drozd.

Absent: None

Guests: Robert Adler, Stephanie Bacon and Jennifer Hoffmann

Secretary's Report:

Trustee Carl Eisenhard moved, Vice-President Kara Kane seconded to accept the Minutes of the March 1st. meeting as read. Motion carried.

Treasurer's Report:

Secretary Pam Bartkowski moved, Trustee Carl Eisenhard seconded to accept the March Treasurers' Report as submitted. Motion carried.

Approval of Bills:

Trustee Carl Eisenhard moved, Vice-President Kara Kane seconded to pay the following bills for March. Motion carried.

March, 2018

Kathleen Rumfola (Jewelry Making)	\$130.00
ACT (dues)	\$ 20.00
Hawk Creek (owl Program & pellets)	\$287.50
BECPL (Invoice # 18004	\$289.47
<u>Total</u>	<u>\$726.97</u>

Library Improvements: None

Town Board Report: Town Representative Phil Drozd reported that:

1. We have a new Library Director Jennifer Morris.
2. The Town Board and Village Board have not yet signed the memorandum of understanding which would allow village to replace the lights in the Library's parking lot, Dynamic Electric Solutions does very good work and can replace the lights at a lower cost than the Village.

Correspondence:

1. Letters of intent to become a Trustee of the Library was received from Stephanie Bacon and Robert Adler. Both of them were invited to the April 5th. meeting.
2. A letter was received from Mary Miller inquiring about the Library 1 position. Central Library's Human Resources will send a letter that the position has been filled.
3. The Library received a \$50 unrestricted use by the Hulbert Library donation from Mary Willson in memory of Robert Hebdon.
4. The Library received a \$100 unrestricted use by the Hulbert Library donation from Sharon Ortell in memory of Robert Hebdon.

Director's Report:

Director Jennifer Morris reported that after less than two weeks she is getting the feel for the position by reading files, talking to patrons and running the Book Club. She wants to start working on programs, examine the collection and outreach. The Springville Journal interviewed her and the article appeared in this week's edition.

Old Business: After reading the State Report Resolution, Vice-President Kara Kane moved, Secretary Pam Bartkowski seconded that the Resolution be accepted by hand vote. Motion carried with 5 Ayes and 0 nays

New Business: Vice-President Kara Kane moved, Secretary Pam Bartkowski seconded that the Library Board recommend to the Town Board Stephanie Bacon and Robert Adler for appointment as Trustees to the Hulbert Library Board of Trustees. Motion carried.

Next Meeting: The next regular meeting of the Board of Trustees for the Hulbert Library will be:

May 3, 2018; 9:00 A.M.

Adjournment: Vice-President Kara Kane moved, Secretary Pam Bartkowski seconded to adjourn at 10:39 am. Motion carried.

Respectfully Submitted
Pam Bartkowski, Secretary